

PROPERTIES EXECUTIVE: FL
SALARY PER MONTH: R176 562.00 TCTC
PROPERTIES DEPARTMENT
ITHALA TRADE CENTRE
REFERENCE NUMBER: LJ23135

Reporting to the Group Chief Executive Officer, the Properties Executive will oversee the implementation of the core functions and delivery on the key set objective of Ithala relating to strategic leadership in the fields of facilities management, asset management and project management.

The Properties Executive will:

- Provide strategic and policy direction for the properties department through development of policies and strategic plans.
- Direct and manage the property management, asset management and technical services divisions of the department.
- Build effective strategic relationships with key stakeholders and regulatory bodies to ensure growth and development of the property's portfolio.
- Execute business strategy through the implementation of proper financial controls.
- Execute business economic empowerment in support of IDFC's development and empowerment mandate.
- Manage human capital through effective performance management and employee development and empowerment.

The following minimum requirements should be met in order to be considered:

Qualifications:

- Degree in Business Management/Finance/Properties Development
- Post – graduate/Master's Degree in Business Management/Finance/Properties Development will be advantageous.

Experience:

- 10 years properties related experience, of which 7 years must be at a Senior Management level.

Requisite Functional Competencies:

- Knowledge of Ithala key controls and procedures.
- Knowledge of Ithala code of business conduct.
- Strategic business planning skills.
- Knowledge of Ithala tender policies and procedures.
- Understanding of corporate governance.
- Risk management procedures.
- Knowledge of JD Edwards.
- Diversity management.
- Computer literacy in Ms Office package.

All Short-listed applicants will be subjected to assessments, references, and credit checks.

**ITHALA EMBRACES THE PRINCIPLES OF THE EMPLOYMENT EQUITY ACT
PREFERENCE WILL BE GIVEN TO PEOPLE WITH DISABILITIES, AFRICAN FEMALE OR AFRICAN MALE**

CLOSING DATE: 30 SEPTEMBER 2023

INTERESTED APPLICANTS MUST FORWARD A DETAILED CV; CERTIFIED COPIES OF QUALIFICATIONS AND ID DOCUMENT BY E-MAIL TO HR_recruitment9@ithala.co.za KINDLY ALSO INCLUDE A MOTIVATION OF HOW YOU MEET EACH OF THE ENTRY REQUIREMENTS LISTED ABOVE AND QUOTE THE REFERENCE NUMBER FOR THE POSITION.

PLEASE NOTE:

- LATE APPLICATIONS AND APPLICATIONS WITH NO REFERENCE NUMBER WILL NOT BE CONSIDERED.
- E-MAIL USERS ARE REQUESTED TO SET THE DELIVERY OPTION ON BOTH "RETURN RECEIPT" AND "CONFIRM DELIVERY".
- CORRESPONDENCE WILL BE LIMITED TO SHORT-LISTED CANDIDATES.
- ALL SHORT-LISTED APPLICANTS WILL BE SUBJECTED TO ASSESSMENTS, REFERENCE AND CREDIT CHECKS.
- IF YOU HAVE NOT BEEN CONTACTED WITHIN 3 MONTHS OF CLOSING DATE OF THE ADVERTISEMENT, PLEASE ACCEPT THAT YOUR APPLICATION HAS BEEN UNSUCCESSFUL