

DIVISIONAL MANAGER – ORGANISATIONAL STRATEGY, PERFORMANCE & EFFICIENCY: E2

(R106 114.00 Per Month)

ORGANISATIONAL STRATEGY, PERFORMANCE & EFFICIENCY

ITHALA TRADE CENTRE

REFERENCE NUMBER: LJ23112

Reporting to the Executive: Organisational Strategy, Performance & Efficiency, the Divisional Manager – OSPE will monitor, evaluate, and report on organisational performance based on achievable goals and implementing process that improve organisational effectiveness and overall performance and to ensure the effective delivery of projects and programmes.

The Divisional Manager – OSPE will:

- Provide input into the development of the Division's operational strategic plan and implementation.
- Participate and advise on policy development and implementation.
- Review and update policies and procedures within agreed timeframe to ensure that objectives are standardised to mitigate potential risks.
- Manage and Monitor the Organisational Strategic Planning Framework
- Support the compilation of the Annual Performance Plan, Annual Report, and 5-year Strategic Plan
- Manage and Implement performance monitoring, evaluation, and reporting processes in IDFC.
- Support Executives to prepare specific logical models, performance measurement frameworks, including the collection of baseline data and establishing targets and defining objectives, for current and newly designed projects.
- Effective Project and Programme Management
- Coordinate with relevant IDFC Management to ensure all required information is completed on time and to appropriate standard.
- Manage the collation of crucial information from various internal and external sources in order to develop strategic options
- Strategic partnership managed and maintained.
- Ensure capital expenditure and operational expenditure spend in line with the fiscal budget.
- Ensuring the divisional spending is in line with relevant legislation and adhering to procurement policies and procedures.
- Manage Human Capital.

The following minimum requirements should be met in order to be considered:

Qualifications:

- Post graduate degree in Business Management or relevant field, NQF Level 8

Experience:

- 5-8 years working experience with business administration, monitoring and evaluation or strategic planning, of which 3 years should be at a senior management/strategic level.

Requisite Functional Competencies:

- Computer literacy (Ms office: Word, PowerPoint, Excel).
- Knowledge and experience in financial planning and forecasting.
- Knowledge and understanding of Public Financial Management Act.

- Knowledge of corporate governance principals.
- Knowledge of risk management concepts, frameworks, and methodology.
- Excellent understanding of business operations and procedures
- Strong research and analytical abilities.

All Short-listed applicants will be subjected to assessments, references, and credit checks.

**ITHALA EMBRACES THE PRINCIPLES OF THE EMPLOYMENT EQUITY ACT
PREFERENCE WILL BE GIVEN TO PEOPLE WITH DISABILITIES.**

CLOSING DATE: 18 May 2023

INTERESTED APPLICANTS MUST FORWARD A DETAILED CV; CERTIFIED COPIES OF QUALIFICATIONS AND ID DOCUMENT BY E-MAIL TO HR_recruitment5@ithala.co.za KINDLY ALSO INCLUDE A MOTIVATION OF HOW YOU MEET EACH OF THE ENTRY REQUIREMENTS LISTED ABOVE AND QUOTE THE REFERENCE NUMBER FOR THE POSITION.

PLEASE NOTE:

- LATE APPLICATIONS AND APPLICATIONS WITH NO REFERENCE NUMBER WILL NOT BE CONSIDERED.
- E-MAIL USERS ARE REQUESTED TO SET THE DELIVERY OPTION ON BOTH "RETURN RECEIPT" AND "CONFIRM DELIVERY".
- CORRESPONDENCE WILL BE LIMITED TO SHORT-LISTED CANDIDATES. ALL SHORT-LISTED APPLICANTS WILL BE SUBJECTED TO ASSESSMENTS, REFERENCE, AND CREDIT CHECKS. IF YOU HAVE NOT BEEN CONTACTED WITHIN 1 MONTH OF CLOSING DATE OF THE ADVERTISEMENT, PLEASE ACCEPT THAT YOUR APPLICATION HAS BEEN UNSUCCESSFUL.