

INVITATION TO BIDS

Ithala Development Finance Corporation Limited (Ithala) seeks to solicit the services of the service providers who have experience and extensive knowledge in the Industry of Information Technology.

BID NO.	RFP 12/17	RFP 13/17	RFP 14/17	RFP 15/17
Bid Description	Multi-Function Device Services	Hosted Desk Services	Data Centre Managed Services	Cyber Security Managed Services
Evaluation Method	Three stage evaluation: 1. Administrative compliance 2. Functionality 3. Price and BBBEE (80/20)	Three stage evaluation: 1. Administrative compliance 2. Functionality 3. Price and BBBEE (80/20)	Three stage evaluation: 1. Administrative compliance 2. Functionality 3. Price and BBBEE (80/20)	Three stage evaluation: 1. Administrative compliance 2. Functionality 3. Price and BBBEE (80/20)
Compulsory Briefing Meeting	Date: Tuesday, 06 February 2018 Time: 14h00 to 15h15 Venue: 29 Canal Quay Road, Ithala Trade Centre at 6 Floor Boardroom	Date: Tuesday, 06 February 2018 Time: 10h00 to 11h00 Venue: 29 Canal Quay Road, Ithala Trade Centre at 6 Floor Boardroom	Date: Tuesday, 06 February 2018 Time: 12h00 to 13h00 Venue: 29 Canal Quay Road, Ithala Trade Centre at 6 Floor Boardroom	Date: Wednesday, 07 February 2018 Time: 11h00 to 12h00 Venue: 29 Canal Quay Road, Ithala Trade Centre at 6 Floor Boardroom
Non-compulsory site Inspections	N/A	N/A	Ithala Trade Centre, 29 Canal Quay Road (for GPS use 29 Signal road), Durban Point and New Germany Power centre Friday, 02 February 2018 at 10h00 - 15h00	N/A
Bid Closing	Date: 19 February 2018 Time: 14h00 Venue: 29 Signal Road, Point Waterfront Durban	Date: 12 February 2018 Time: 14h00 Venue: 29 Signal Road, Point Waterfront Durban	Date: 20 February 2018 Time: 14h00 Venue: 29 Signal Road, Point Waterfront Durban	Date: 21 February 2018 Time: 14h00 Venue: 29 Signal Road, Point Waterfront Durban

The physical address for collection of tender document is: Ithala Development Finance Corporation Limited; 29 Canal Quay Road (for GPS use 29 Signal Road), Point Waterfront, Durban.

Bid documents will be available from **Monday, 29 January 2018 to Friday, 02 February 2018**, during office hours between 09h00 to 16h00; **once a non-refundable fee of R300.00** has been paid into the Ithala Corporate Finance Account, namely ABSA, Branch Code 634/926, Account Number 4052677334, Reference No: RFP no and the name of the bidder. **NB: No tender documents will be sold after 16h00 on Friday, 02 February 2018.**

Technical and administrative queries relating to these documents may be addressed in writing only quoting the Bid No: RFP numbers. For attention: Supply Chain Management Unit by e-mail: smqana@ithala.co.za/tenders@ithala.co.za or contact Slindile Mqana, on tel. (031) 907 8698.

Bids shall only be submitted on the bid documentation that is issued. Requirements for sealing, addressing, delivery, opening and assessment of bids are stated in the bid submission data. It is important to note that all bids duly lodged will be examined to determine compliance with the bidding requirements and conditions. Bids with obvious deviation from the requirements/conditions, will be eliminated.

Ithala does not bind itself to accept the lowest or any bid and consider any bid for appointment.