



INVITATION TO BID: RFP 22/17

ITHALA DEVELOPMENT FINANCE LIMITED SEEKS TO SOLICIT THE SERVICES OF A SERVICE PROVIDER WITH EXTENSIVE KNOWLEDGE IN ENTERPRISE CONTENT MANAGEMENT.

EVALUATION METHOD FOR BID RFP 22/17 WILL COMPRISE OF THREE (03) STAGES OF EVALUATION: stage One (01) - Administrative compliance, stage Two (02) – functionality. Functionality for point's allocation will be evaluated and scored out of 100 points. Bidders should score a minimum of 60% (60 points) in order to be considered for further evaluation and stage Three (03) will be price + B-BBEE (80/20).

The physical address for collection of tender document is:

Ithala Development Finance Corporation Limited; 29 Canal Quay Road (for GPS use 29 Signal Road), Point Waterfront, Durban.

Bid documents will be available from **Monday, 26 February 2018 to Friday 02 March 2018**, during office hours between 09h00 to 16h00; once a non-refundable fee of **R300.00** has been paid into the Ithala Corporate Finance Account, namely ABSA, Branch Code 634/926, Account Number 4052677334, Reference No: **RFP 22/17** and the name of the bidder. **NB** no tender documents will be sold after 16h00 on Friday, 02 March 2018.

Briefing Session:

A compulsory briefing session meeting will be held as follows:

Date	Time	Site
Monday, 05 March 2018 NB: Compulsory	11H00	Ithala Trade Centre; 29 Canal Quay Road (for GPS use 29 Signal Road), Point Waterfront, Durban, 6 th floor boardroom.

Submission:

The proposals shall be submitted in sealed envelopes delivered at Ithala, 29 Signal Road (GPS use 29 Signal Road), Point, Durban and should be deposited in the box (labelled tenders) located at the reception. **The closing time for receipt of tenders is Monday, 19 March 2018 at 14h00.**

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted. It is important to note that all bids lodged will be examined to determine compliance with the bidding requirements and conditions. Bid with obvious deviation from the requirements, will be eliminated.

Technical and administrative queries relating to these documents may be addressed in writing only quoting the Bid No: **RFP 22/17**. For attention: Supply Chain Management Unit by email: smqana@ithala.co.za/tenders@ithala.co.za or contact Slindile Mqana on 031 907 8698.

Tenders may only be submitted on the original tender documentation that is issued by Ithala written in black ink. This tender document may not be reproduced.

CANCELLATION OF BID

Bid No. Description

RFP 08/17 Appointment of service provider for First Time Adoption of International Financial Reporting Standards (“IFRS”) from South African General Accepted Accounting Practice (**SA GAAP**)

Ithala does not bind itself to accept the lowest or any bid and consider any bid for appointment.

CANCELLATION OF BID

Bid No. Description

RFP 04/17 Appointment of Contractor to factory on Site **76** for Roof Rehabilitation at Madadeni